

Kyanda McLeish

Compliance Specialist

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 (954) 478 -3765

 Fort Lauderdale, Florida

Regulatory and Compliance Analyst with experience supporting post marketing safety, regulatory operations, and quality compliance within regulated pharmaceutical and healthcare environments. Skilled in adverse event documentation, SOP driven workflows, audit readiness, source data verification, and regulatory documentation management. Proven ability to collaborate cross functionally, maintain inspection ready records, and support regulatory and quality processes aligned with FDA, HIPAA, and internal compliance standards.

Experience

Compliance Specialist

09/2024 - Current

YuzuZest, an IPG Health Company

- Manage adverse event, special situation, and product complaint documentation in accordance with client requirements and internal SOPs.
- Maintain audit ready regulatory and compliance documentation across multiple pharmaceutical clients such as Pfizer, Teva, Biogen, GSK,...etc.
- Perform monthly reconciliations, source data verification, and data integrity reviews within Salesforce and training systems.
- Interpret SOPs, policies, and regulatory guidelines to support compliant execution of safety and quality processes
- Respond to internal and client audit requests by compiling accurate documentation and supporting inspection readiness.

Compliance Specialist

06/2023 - 02/2024

Inizio Engage Pharmaceuticals

- Supported FDA regulated iPLEDGE REMS program by guiding patients, healthcare providers, and pharmacies through required safety and eligibility processes for Accutane.
- Documented safety inquiries, discrepancies, and compliance actions within Salesforce case management systems.
- Interpreted REMS requirements and SOPs to ensure adherence to FDA safety and regulatory standards.

Compliance Investigator

02/2022 - 03/2023

Centers for Disease Control & Prevention

08/2020 - 02/2022

Florida Department of Health

- Verified case information and monitored patient data to ensure accuracy and regulatory alignment with CDC and state protocols.
- Investigated public health cases and documented findings in regulated health systems to support accurate reporting.

Education

University of South Florida

- Bachelor's of Science in Public Health

Skills

- Adverse Event Reconciliation
- Documentation Management
- Adverse Event Reporting
- Regulatory Compliance
- Risk monitoring
- Salesforce
- One Trust
- Egnyte
- HIPAA
- Audit