

SUMMARY

PMP-Certified Project Manager and Certified Scrum Master with 10+ years of experience leading enterprise-scale modernization, technology, and compliance projects across Healthcare, Banking, Insurance, and Retail sectors. Skilled in project planning, Agile delivery, and regulatory compliance, including HIPAA, SOC 2, PCI-DSS, GDPR, and NIST. Experienced in integrating GRC frameworks into project lifecycles to enhance collaboration, strengthen data protection, mitigate risk, and maintain audit readiness.

SKILLS

Project & Program Management: Project Planning, Scheduling, Risk Management, Stakeholder Communication, Governance & Reporting

Agile & Frameworks: Agile PM, Scrum, Kanban, SAFe, XP, Lean, Agile Coaching, PI Planning

Risk Management & Compliance: Risk Identification, Mitigation, Regulatory Compliance (HIPAA, SOC 2, PCI-DSS, GDPR, NIST), Policy Implementation, Data Protection and Privacy Standards

Tools: Jira, Azure DevOps, Smartsheet, MS Project, Rally, Clarity, Confluence, Power BI, SharePoint, Microsoft Office Suite, Mural, Miro, Salesforce, RSA Archer, OneTrust, ServiceNow

Core Competencies: Leadership, Cross-Functional Collaboration, Continuous Improvement, Deliverables Tracking, Communication, Performance Reporting

PROFESSIONAL EXPERIENCE

Project Manager / SR Scrum Master | SAIC, Reston, VA | Sep 2022 – Present

- Lead and oversee enterprise-scale IT integration and data migration projects under SAFe, managing roadmaps, features, scope, and resources to ensure timely delivery
- Develop project schedules, risk registers, and compliance controls to ensure regulatory alignment and audit readiness
- Facilitate feature refinement sessions, Agile ceremonies, and status reviews, ensuring clear communication and accountability across teams
- Embed compliance and GRC controls into the SDLC to maintain audit readiness, data protection, and risk mitigation
- Partner with Compliance and QA teams to ensure all deployments meet corporate and regulatory standards
- Prepare project dashboards and executive reports in Azure DevOps, MS Project, and Smartsheet to track milestones, dependencies, and performance metrics

Project Manager | Wex Health, Portland, ME | May 2020 – Aug 2022

- Managed concurrent healthcare IT projects, ensuring delivery of secure and compliant with digital health platforms under HIPAA and SOC 2 frameworks
- Defined project scope, milestones, and deliverables with cross-functional teams to ensure alignment with business objectives
- Monitored timelines, dependencies, and resources using Azure DevOps and Smartsheet to improve delivery predictability and transparency across teams

- Supported Agile delivery by writing compliance-aligned features and managing risk through proactive dependency tracking
- Guided teams through Agile transformation, achieving 90% adoption and a 70% improvement in delivery cycles
- Monitored project risks and compliance controls to ensure audit readiness and data protection throughout the SDLC

Scrum Master / Project Lead | USAA, San Antonio, TX | Mar 2018 – Apr 2020

- Guided Scrum Teams in developing digital banking and insurance solutions that improved engagement and platform reliability
- Transitioned multiple teams from traditional Waterfall to Agile (SAFe, Scrum, Kanban), enhancing team agility and delivery consistency
- Partnered with Product Owners and compliance teams to define and prioritize features aligned with business objectives
- Facilitated all Scrum ceremonies, including Sprint planning, Daily Stand-ups, Reviews, and Retrospectives to strengthen self-organization, team alignment, and transparency
- Coached teams through transformation, increasing Agile adoption by 90% and improving delivery cadence by 30%
- Collaborated with teams to review metrics, optimize velocity, and improve reporting accuracy

Project Manager | Kroger, Cincinnati, OH | Feb 2015 – Jan 2018

- Led retail technology modernization projects focused on system integration and PCI-DSS/GDPR compliance readiness across platforms
- Planned and managed project roadmaps, milestones, and resources to ensure timely, high-quality delivery
- Collaborated with Product Managers and key stakeholders to define scope, prioritize features, and manage inter-team dependencies
- Aligned cross-functional teams across IT, Operations, and Compliance to streamline execution and ensure regulatory adherence
- Enhanced project governance and delivery consistency by standardizing reporting templates and risk tracking methods
- Developed project dashboards and delivery reports to track KPIs, performance trends, and stakeholder communication

EDUCATION & CERTIFICATIONS

Bachelor of Business Administration, University of Buea

Certifications:

PMP (Project Management Professional) | SAFe 6.0 | PSM

CRISC (Certified in Risk and Information Systems Control) | AWS Certified Cloud Practitioner (CCP) | Security Clearance