

SERGIO MORENO

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SUMMARY

Dedicated and detail-oriented professional with a strong background in programming, data analysis, and mobile app development. With over two years of technical studies in Computer Engineering from Cuba and relevant U.S. coursework in Python, SQL, Java, C++, and iOS/Android development. I am currently pursuing an Associate of Science degree in Data Analytics at Miami Dade College. As a Medical Billing and Coding Specialist with four years of experience, I efficiently manage diverse claims with exceptional accuracy and speed, ensuring timely reimbursements and compliance with industry regulations. My proven track record of exceeding performance benchmarks showcases my commitment to quality. Skilled in collaborating with insurance providers and using advanced billing software, I am focused on optimizing revenue cycle efficiency while maintaining confidentiality and adhering to HIPAA guidelines.

CORE COMPETENCIES

- Revenue Cycle Management
- Claims Processing
- Electronic Health Records (EHR) & Practice Management Software
- Denial Management & Appeals
- Computer Savvy
- Programming Languages: Python, Java, C++
- Medical Billing & Coding
- Exceptional communication
- Compliance & HIPAA Regulations
- Insurance Verification & Authorizations
- Problem-Solving & Attention to Detail
- Analytical and critical thinking abilities

EXPERIENCE

Claim Administration / Independent Living Systems - Miami

2024 - Present

- Review and analyze medical claims for accuracy and completeness.
- Determine the eligibility of claims based on policy guidelines and regulations.
- Communicate with healthcare providers and patients to clarify information and resolve issues.
- Document findings and decisions in the claims management system.
- Stay updated on industry regulations and changes to ensure compliance.
- Process claims with a quality standard of 99% or above

Team-Lead Medical Collection / North Coast Medical Supply

2023 - 2024

- Reach out to all businesses that have experienced return payments to arrange for recoup payments.
- Assess each account's situation and communicate effectively to facilitate the return of funds.
- Compile a comprehensive report that identifies all accounts with missed payments, ensuring a thorough review of their authorization status.
- Analyze payment histories and identify patterns to address underlying issues.
- Continuously update and refine documentation as our processes evolve, ensuring that all company materials reflect the most current practices and policies.
- Maintain clarity and consistency across the organization.

- Collaborate with other staff members to ensure that the necessary information is received for processing claims.
 - Enter patient information and specific medical codes into the billing software.
 - Address billing issues by reviewing denied claims, making corrections, and resubmitting them to the insurance companies. Maintain accurate medical records and resolve any billing discrepancies
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EDUCATION AND TRAINING

Associate degree: Data Analytics (expected 2027)

Miami Dade Colle – Miami Florida

Relevant Courses:

- Database Concepts & Design
- C++ Programming
- Java Programming
- iOS & Android App Development

University of Computer Science – Havana, Cuba

Completed 2 years of bachelor's in computer engineering Validated Courses:

- Object-Oriented Programming
- Advanced Java
- Database Systems
- Math I & II, Physics I & II, Algebra

Tools:

- Databases: MySQL, SQLite
 - Platforms: iOS (Swift), Android (Java/Kotlin)
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ADDITIONAL ROLES AND RESPONSIBILITIES

- During my time as a freelancer in Cuba, I provided IT services that included technical support and customized technology solutions for small businesses and individual clients. My work involved installing, maintaining, and repairing computer systems, designing websites, and offering tech consulting. This experience helped me develop strong problem-solving skills, deliver excellent customer service, and efficiently manage multiple projects independently with professionalism.