

ALEX GODOY

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Dynamic team player & resourceful problem solver, performing well in fast-paced high volume environments with strong focus and detail oriented. Highly motivated in process improvement and building synergies between technical and non-technical teams. Extensive applications design and financial acumen background with comprehensive experience in software development life cycle seeking new opportunities across industries requiring strong analytical and project management/coordinating skills.

- Project Management
- Business Requirements
- Documentation/Training
- Quality Assurance
- Risk Management
- Release Management
- Vendor Management
- Systems Design/UI/UX
- Budgeting and Sourcing

Professional Experience:

Spirit Airlines - Dania Beach

3/2023 - 10/2024

IT Project Manager

- COUPA Procure-To-Pay platform adoption
 - Led end-to-end implementation of COUPA Procure-to-Pay system, automating procurement and invoice management processes for the airline, driving operational efficiency, ensuring accuracy, plus time and cost reduction.
 - Integrated COUPA with ERP systems (SAP), data feeds, and automated email notifications, optimizing financial workflows and enhancing system interoperability.
 - Overhauled purchasing processes for airport station managers, headquarters, IT departments, field operations and flight staff; incorporating vendor catalogs and negotiated pricing to streamline procurement cycles
 - Managed vendor relations with KPMG and coordinated with IT development teams (internal and external:GreenIrony) for seamless system integration, technical alignment ensuring timely deliverables and adherence to contractual obligations.
 - Collaborated with Accounts Payable, Finance teams, and key stakeholders to ensure system adoption, alignment with business requirements, and cross-functional collaboration.
 - Tracked project budget, ensuring project delivery within scope and timeline, while managing vendor spend and mitigating financial risks.
 - Planned and coordinated the training program for regional managers, ensuring effective adoption of the new system and improving user engagement.
 - Facilitated daily stand-ups, gathered system requirements, and led Steering Committee meetings to ensure continuous project alignment and stakeholder buy-in.
- ID90 - Employee Travel benefits alignment for Jetblue Merger
 - Collect the requirements then schedule and assign work to IT administrators for configuration changes
 - Attend weekly meetings with JetBlue PMO team in charge of the merger efforts
 - Ensure IT teams meet deadlines completing changes with thorough testing and requirements validation
- Migration to MS Azure
 - Coordinated the migration of on-premises infrastructure to Azure Cloud for all servers, databases, applications and batch jobs; working closely with IT Engineering, IT Operations, DBA's, and Networking teams
 - Coordinated and assisted MS Support in the assessment of current systems and designing the future scalable cloud architecture to ensure best practices, optimized design, and effective solutions

- Ensured team alignment and accountability by conducting weekly meetings, managing task trackers, and planning cloud migration activities
- Additional Senior PM Duties:
 - Prepared weekly project reports in three formats (email, MS PowerPoint, and ServiceNow) tailored to different audiences.
 - Participated in town halls with leadership, completed HR and Compliance training, and attended the annual manager conference workshop.
 - Proposed and designed an automated PMO project intake system to streamline processes, reduce manual efforts, and enhance transparency for senior management by gathering key project details upfront, including approvals, budget, business goals, and timelines.

CITI N.A. - Fort Lauderdale, FL 8/2021 - 8/2022

IT Function Manager, Vice President

- Working on the CITI Latin America digitization project to transform all manual reports/processes and EUC's for financial reporting into automated processes and digital output format.
- Working as the liaison between IT, product owners and business users from diverse locations and time zones in the US and Latin America (English/Spanish)
- Analyzing new requests from business users by confirming the sources of data and/or resources availability to develop new sources. Working with users to understand logic and calculations applied in financial reports to replicate in computing jobs.
- Gathering and documenting functional requirements with data analysis to create the User Stories in JIRA on behalf of the product owners
- Working in Agile methodology: participating in daily Scrum meetings as product owner representative, actively manage Sprint planning sessions and doing change management for requirements
- UAT management: responsible for timelines, assisting users to create test plans and procure the test results with user sign-off's.
- Actively participating in weekly meetings with Senior managers to provide status updates, provide updates in JIRA for PMO reporting and facilitate promoting code to production following PMO policies

BHI USA - Bank Hapoalim - New York, NY 2/2020 - 5/2020

PMO/Business Analyst IT Services

- Working with the CIO and Head of IT to manage, track and document all activities, projects and business user's requests. Ensuring day to day activities are completed on time and reported to senior management
- Assisting with the Core Transformation project to outsource all financial applications for banking to the vendor FIS. Tracking open issues, following up with the vendor and implementing solutions
- Working on internal and external audits like the New York DFS to provide the proper documentation, evidence plus ensuring all team members complete their tasks
- Creating, managing and updating Vendor dashboards, Issue logs, IT Steer Committee presentations, etc.

Nomura Securities - New York, NY 11/2015 - 10/2019

Finance IT Project Manager, Associate

- Managed Finance IT projects, supporting back-office Product Controllers with daily reconciliations and automated ledger updates in PeopleSoft.
- Led setup of new trading entities/affiliates (e.g., Bermuda, AEJ) for market expansion.
- Collaborated with EMEA and Asia teams on regulatory, trading, and compliance initiatives, streamlining tasks through automation to boost efficiency and reduce errors.

- Assisted in global PMO initiatives, ensuring adherence to documentation standards (BRD, FSD, Project Charter, Risk Assessments, Testing, Change Logs, etc.).
- Supported Middle Office operations by coordinating UAT efforts, verifying system impacts, and creating runbooks, testing scripts, and process logs.
Organized weekly working group meetings, setting agendas, tracking updates, and documenting minutes.
- Oversaw full implementation lifecycle, from planning and documentation to development, testing, and production release.
- Managed change control processes, assessing impacts, mitigating risks, and securing stakeholder approvals while presenting findings for process improvements.
- Utilized Confluence to create online documentation for PMO reviews and stakeholder collaboration.
- Used JIRA to log system change requests and generate statistical reports for senior management.

J.P. Morgan Chase / J.P. Morgan Securities– New York, NY

3/2010- 11/2015

Project Manager/Business Analyst, Associate - 1st role 3/2010

- PM in the Private Bank working for Credit Risk Management and Capital Advisory focusing on the front office systems for new credit accounts and supporting the middle office.
- Proactively managed BAU activities improving and fixing issues in the credit account opening system by working with subject matter experts and advising for solutions on all projects.
- Lead BA in the redesign of the middle-office workspace to create an end to end online tool to streamline the process for credit and mortgage account opening. This provided transparency and accountability in each step of the opening, underwriting, documenting and closing processes.
- Traveled with Senior VP's to facilitate requirements gathering, provide post-production deployment support and training of users on new systems and enhancements
- Responsible for multiple projects to enhance online systems to comply with new regulations for Dodd-Frank, FINRA, Safe Act

Technology Project Manager, Associate - 2nd role 6/2012

- PM in Global Wealth Management Technology, supporting Advisory Services and Middle Office in support of trading desk platforms and ensuring compliance with regulatory requirements.
- Assisted the CTO in budget planning and roadmap development, reviewing business scope documents and evaluating projects to estimate direct, fixed, and indirect costs.
- Oversaw PMO responsibilities, ensuring projects adhered to firmwide SDLC guidelines, providing weekly reports and status updates in Clarity for senior executives.
- Managed relationships with software vendors on day to day administrative activities in support of the business and IT. Led projects to enhance services or onboard vendor applications, including MSCI Wealthbench, PIE Tech Money Guide Pro (Financial Planning), Morningstar Integrated Web Tools, Hypothetical Illustrator (Portfolio Analysis), CTM OMGEO (Trade Management), Placemark Envestnet (Portfolio Management), Clearwater Analytics (Compliance Reporting), and FISERV APL.

Bloomberg, LP, New York, NY 6/2000 – 7/2009

Developer/Team Lead/Project Manager

- Developed applications in C, C++, Fortran, working with FIX protocol, GUI design, back-end servers, batch jobs, data structures and database implementation
- Worked on the development team building and maintaining the electronic trading platform for global exchanges (EMEA/APAC) on a 24/7 schedule.

- Led a team of 4 to 6 developers to produce fast and reliable application enhancements supporting a million dollar commission business. Updated the back-end messaging system to communicate with back-office (Clearing firm), external and internal clients of the trading application.
- Designed, coded and maintained the risk ticketing system that prevents clients from overtrading by creating daily tickets that manage the client's ability to trade based on a per share or price basis.
- Designed and worked on adding a GTD (Good till Date) product to the order system by overriding limitation of 24-hour order life as these GTD orders can exist at the exchange for months.
- Assisted in the development and release of new Equity Order Execution types as required and specified by Global Markets specifications
- Maintained Exchange Financial information available to clients in the system interface. Involved in the daily operations of the trading system, monitoring errors and assisting in resolving client problems and requests.
- Assisted quality assurance teams with system training, identifying bugs and resolving UAT errors

Education:

NYU School of Professional Studies & Continuing Education, New York - 2009
Certificate in Project Management for Information Systems

St. John's University, New York - 2000

Bachelor of Science: Computer Science minor in Finance - Magna Cum Laude / 4.0 / Valedictorian

Additional Experience and Skills:

Applications: MS Teams, Outlook, Word, Excel, PowerPoint, MS Project, Visio, SharePoint, Clarity, JIRA, Confluence, Zoom, Skype, ServiceNow,

Professional Experience: Customer Service, Sales Associate, Managerial, Training, IT support, UX/GUI design, Documentation, Presentations, Application Building, Systems design, SDLC process in Waterfall/Agile methodologies

Bilingual: Fluent in English and Spanish