

Hasan Shah

2811 Alandale Cir, Naperville IL, 60564 | Phone +1 630-999-5566 | Hassan.pmp20@gmail.com

www.linkedin.com/in/hasan-shah-b4506235b

OBJECTIVE: Project Manager

PROFESSIONAL SUMMARY

- Detail-oriented and results-driven Project Manager with 3+ years of experience leading cross-functional teams in delivering mobile and web applications on time and within scope
- Proven track record of improving project completion rates by 35% and reducing delays by 40% through workflow optimization and strategic resource allocation
- Experienced in managing the full Software Development Life Cycle (SDLC) for 10+ digital products, from wireframing to deployment
- Proficient in project management tools including MS Project, Procure, JIRA, and Confluence to track progress, reduce bottlenecks, and enhance team collaboration
- Strong foundation in Management Information Systems complemented by Salesforce AI Specialist and Cisco CCNA certifications
- Skilled in problem-solving, risk management, and time management with excellent communication and stakeholder engagement abilities
- Demonstrated leadership through co-founding a university DJ club, mentoring members, and securing over 50+ live event bookings
- Technically adept in Microsoft Office Suite, Windows environments, and troubleshooting with customer-centric project execution focus

PROFESSIONAL EXPERIENCE

Digital World Solutions

Gould, WY

Project Manager

Jan 2023 - Current

- Led 8+ development teams (iOS, Android, Web), improving project completion rates by 35%.
- Delivered 5+ mobile and web applications within scope, reducing project delays by 40%.
- Developed wireframes and project execution plans, cutting design revisions by 25%.
- Reduced project bottlenecks by 30% by optimizing workflows and resource allocation.
- In charge of full SDLC for web and mobile applications, ensuring successful deployment of 10+ Products.
- Handled project management tools like Procure and MS Project to track progress and resolve delays.

Shop Let LLC

Houston, TX

Associate Project Manager

Mar 2021 - Dec 2022

- Supported project teams in planning, scheduling, and allocating resources to ensure timely project completion.
- Conducted thorough inspections of over 300 vehicles monthly for stains, debris, and damages, ensuring compliance with dealership standards and enhancing customer satisfaction by 30% through improved vehicle presentation.
- Conducted thorough inspections of over 150 vehicles weekly for stains, debris, and damages, resulting in a 30% reduction in customer complaints related to vehicle condition.
- Implemented JIRA and Confluence for streamlined project tracking and team collaboration.

LEADERSHIP EXPERIENCE

DePaul DJ Club

Chicago, IL

Co-Founder

Jun 2022 - Dec 2023

- Secured performance opportunities for aspiring DJs by collaborating with local venues, successfully booking over 50 gigs within the first year, which increased student engagement by 70%.
- Mentored aspiring DJs in advanced mixing techniques and live performance skills, leading to a collective increase of 150 gigs booked across various venues in the local entertainment scene over a two-year period.

VOLUNTEER EXPERIENCE

EZ Dental

Oakbrook, IL

Help Desk

Dec 2018 -Feb 2021

- Managed appointment scheduling, patient check-ins/check-outs, and insurance verification
- using practice management software and Microsoft Office Suite
- Delivered excellent customer service by responding to patient inquiries, resolving scheduling conflicts, and ensuring a smooth front office experience
- Utilized Microsoft Access and Excel to organize patient records, generate reports, and track daily metrics for office performance
- Provided technical troubleshooting and support for office systems including printers, desktop terminals, and network connectivity
- Maintained and updated patient information securely, ensuring compliance with privacy regulations and accurate data entry
- Collaborated with team members to streamline front office operations, contributing to improved workflow and patient satisfaction

EDUCATION

DePaul University

Chicago, IL

Management Information Systems

Jan 2017 – Jan 2021

CERTIFICATION

- Salesforce AI Specialist
- Cisco Certified Network Associate (CCNA) Routing and Switching