Renuka D| Business Analyst
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Summary

Business Analyst with over 3+ years of experience delivering data-driven solutions in financial analytics and IT consulting. Increased operational efficiency by 20% through the development of data visualizations using SQL and Python. Managed over 10 projects using JIRA and Confluence, achieving 95% on-time delivery and a 15% reduction in project risks through thorough gap and risk analyses.

Skills

Languages: SQL, Python, DAX (for Power BI)

Documentation Tools: JIRA, Confluence, FRD, BRD, User Stories, Test Cases, Use Case Diagrams, Process Flows

Data Visualization & Business Intelligence (BI): Power BI, Tableau

Project & Task Management: MS Project, JIRA, Monday.com, MS Excel

Analysis & Evaluation Skills: Cost/Benefit Analysis, Impact Analysis, GAP Analysis, Risk Analysis, SWOT Analysis, Competitive Analysis, Data-Driven Decision Making

Diagramming & Collaboration Tools: MS Visio, Miro, MS SharePoint, Word, Excel

Methodologies: Agile (Scrum & Kanban), Waterfall, SDLC, BPM

Soft Skills: Leadership, Stakeholder Management, Negotiation, Decision-Making, Documentation & Presentation, Verbal and Written Communication, Conflict Resolution

Experience

Business Analyst | S&P Global, USA | Jan 2024 - Present

- Led a $1.5 million project focused on designing and implementing financial analytics tools, enhancing the accuracy of credit risk assessments by 35% through innovative solutions and teamwork.
- Gathered, analyzed, and documented complex business requirements for five high-impact projects, resulting in a 20% reduction in documentation errors and misalignments, enhancing overall project execution quality.
- Engineered advanced DAX calculations and optimized SQL queries in Power BI, creating dashboards that streamlined executive decision-making processes and reduced analysis time by 30%.
- Executed comprehensive GAP and impact analyses to facilitate seamless data model integration, uncovering potential issues early and implementing solutions that mitigated risks by 25%.
- Managed JIRA and Confluence documentation workflows, reducing time-to-completion on requirements tracking and user stories by 15% through improved organization and prioritization among project teams.
- Facilitated productive workshops with stakeholders across finance and operations, enhancing project alignment and communication, resulting in a 10% reduction in rework on critical project deliverables.
- Performed an in-depth cost-benefit analysis for a new credit assessment tool, presenting findings that drove a 40% increase in approval rates for product enhancements and innovations.
- Administered a team of three junior analysts, fostering skill development in SQL and business analytics, contributing to a 20% productivity increase in the analytics department's overall performance.
- Implemented automated reporting solutions utilizing SQL and Python scripts, enhancing data accuracy and reducing report generation time by 50%.
- Developed and delivered training sessions on Power BI to internal stakeholders, resulting in a 30% increase in team proficiency and utilization of data reporting tools.

Business Analyst | MetLife, USA | Aug 2020 – Dec 2023

- Spearheaded thorough requirements elicitation and documentation for a $500,000 software development project, collaborating with cross-functional teams to align goals and reduce project turnaround time by 25%.
- Built and maintained detailed use case diagrams and user stories within JIRA, enhancing project visibility and reducing team errors by 15%.
- Built intuitive tableau reports resulting from comprehensive analysis strategies aimed at simplifying complex datasets surrounding product performance metrics—enhanced individual team productivity as evidenced by weekly time savings across departments involved.
- Coordinated risk assessment workshops, implementing actionable mitigation plans that reduced project delays by 18%.
- Created comprehensive process maps using MS Visio and Miro, simplifying complex workflows and reducing process design time by 20%.
- Developed standardized documentation templates for FRDs and BRDs, increasing project initiation efficiency by 25%.
- Analyzed market trends using data analysis techniques, providing actionable insights that refined product offerings and contributed to a 10% increase in market share for the company.
- Collaborated closely with cross-functional teams to enhance process improvements, reducing project bottlenecks and increasing throughput by 30%.

Education

Cornell University, NY, USA | Graduate Certification in Business Analytics | Nov 2024 - Mar 2025

Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola, India | Bachelor of Science in Agriculture | Aug 2016- May 2020