**SHARIAR RAHMAN NASIM**

**BUSINESS ANALYST || BUSINESS ANALYST CONSULTANT**

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**OBJECTIVE**

Experienced and professional Business Analyst with over 4 years of experience facilitating brainstorming sessions with Business Partners to gather, document and translate requirements to assure business satisfaction. Experienced in both Agile and Waterfall methodology, and currently seeking an opportunity where I can utilize my extensive professional experience & knowledge as a Business Analyst

**SUMMARY OF QUALIFICATIONS**

* Expertise in creating Business Requirement Document (BRD), Use Case Specification, Functional Requirement Document (FRD) & User Story/ Acceptance Criteria
* Expertise in utilizing JIRA to keep track of all stories and tracking defects, and using confluence to store all business documents
* Experience creating variety of UML diagrams and Wireframes using MS Visio and Axure to convert the modules into the design which best meets the user requirements and are feasible for both development and QA teams
* Assist QA team with creation of test cases and User Acceptance Testing (UAT) prior to going live
* Strong team player with excellent interpersonal skills; including the ability to persevere, motivate and successfully drive the team to reach its project completion
* Facilitated Joint Application Development (JAD) sessions with project stakeholders and IT team to gather, document requirement and translate them into User Stories
* Experience working with both offshore and onshore team members and assist them with additional clarification of the requirements and Acceptance Criteria
* Hands on experienced in various Development Methodologies - Waterfall, Iterative, Agile and Scrum, and experience transitioning team from Waterfall to Agile

**TECHNICAL SKILLS**

Methodologies: SCRUM, Agile, Waterfall

Modeling & Wireframe Tools: MS Visio, Draw iO, Axure RP, MS Paint, MS Project

Requirement Tracking Tools: Rally, JIRA, Confluence, MS Excel, SharePoint, MS Word

Software Skills: Service Now, VPN Access, MS Azure, Cloud Computing

**PROFESSIONAL EXPERIENCE**

***Discover Bank– New York, NY November 2022 – Present***

**Business Analyst Consultant**

* Utilized MS office suite and Jira to prepare status reports for leads and upper level managers
* Experience in gathering and documenting business requirements and translating them into User Stories and creating Acceptance Criteria
* Use JIRA for managing Business requirements, Planning Sprints, Tracking and Managing bugs/defects
* Partake in Monthly Business Prioritization meetings with the stakeholders to identify cards to be scheduled for the upcoming release
* In depth experience in conducting various forms of User Acceptance Testing (UAT) to ensure project application is working as expected and is free of defects
* Manage project planning and execution by preparing detailed documentation such as Business Requirements Document & Project Plans
* Track business requirements and Bug tickets using JIRA, and ensured all requirements were translated into User Stories with clear Acceptance Criteria’s
* Provide onsite and remote desktop support to users via Microsoft remote desktop, teams, Teamviewer, Slack, WebEx, Google meet, and Zoom client.
* Reproduce any known bugs to ensure clarity of bug, and created bug tickets as needed
* Work closely with onshore and offshore team members ensuring thorough understanding of requirements, and provided visual representations as needed.
* Prioritize high priority and VIP tickets to ensure fast and reliable customer experience

***Assurant– New York, NY April 2020 – October 2022***

**Jr. Business Analyst**

* Documented release notes for every release to provide an overview of features accomplished for that release
* Attended and actively contributed in Requirements Reviews and Walkthrough Meetings with Developers, Quality Assurance and Stakeholders
* Provided advise to internal business groups on process improvement projects by analyzing business process flows and identifying changes
* Ensured full understanding of As-Is and To-Be Business Models by working closely with various SME’s
* Constructed mock-ups, prototypes, and Activity Diagrams to reflect and display a visual representation of the requirements captured
* Provided recommendations and advice to business groups on process improvement projects by analyzing business process flows and identifying changes based on need
* Work closely with the developers/testers and assist in sprint planning meetings to review user stories
* Identified ongoing issues and gaps within project plans in order to eliminate implementation issues, and reproduced bugs when UAT has failed
* Worked with Developers/ testers to review user stories, and provided UML diagrams when needed to provide visual understanding of the requirements