

Misbhauddin Salman Syed

Business Analyst

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Professional Summary

- Business Analyst with 3+ years of experience eliciting actionable requirements through user interviews, workshops, and user story creation, ensuring project alignment with stakeholder needs.
- Skilled in JIRA, Tableau, Power BI, MS Visio, Lucidcharts, Balsamiq, and MS Project to create project deliverables, including plans, reports, and visualizations, ensuring efficient project management and clear team communication.
- Expertise in requirement gathering, gap analysis, risk analysis, Cost/benefit analysis, Ad-hoc Analysis, Root Cause Analysis, effort estimation, and ERP Systems Implementation.
- Creating Product Roadmaps, Product Backlogs, Requirement Specification Documents, Sprint Planning, Retrospective, Sprint Review meetings, Backlog Refinement meetings, and Story writing workshops.

Work Experience

Goldman Sachs Group, MD

Aug 2023 – Present

Business Analyst

- Utilized advanced requirement-gathering techniques, leading to a 30% improvement in the accuracy of project requirements and minimizing the need for rework.
- Built and optimized interactive dashboards using Power BI to track key e-commerce KPIs, reducing reporting time by 50% and enabling real-time decision-making for stakeholders.
- Employed JIRA to streamline a backlog of user stories, optimizing prioritization and progress tracking, resulting in 40% enhanced project predictability.
- Gathered and documented business requirements for website feature enhancements, enabling a 20% reduction in cart abandonment rates through improved user interface design.
- Wrote and executed complex SQL queries to extract and analyze large datasets from relational databases (MySQL, SQL Server), improving data retrieval efficiency by 30%.
- Implemented comprehensive stakeholder communication plans, ensuring timely and effective dissemination of project information, resulting in a 15% increase in project visibility in stakeholder engagement.

Zensar Technologies, India

Jan 2018 – Nov 2019

Business Analyst

- Led the development of As-Is and To-Be flow diagrams, identifying gaps between current and future states to determine training requirements for business users, leading to a reduction in onboarding time and enhanced user satisfaction.
- Facilitated daily stand-up meetings, fostering team communication and transparency, and raising sprint burndown charts to identify and address potential roadblocks proactively, reducing project delays by 10%.
- Designed project requirement gathering sessions, creating 30+ actionable user stories, planning, and documenting BRDs/FRDs using tools like MS Excel, Seamless Docs, and Visio.
- Created ad-hoc reports using MS Excel and Pivot tables to do the calculations, created reports accordingly, and modified SQL queries to match the requirements.
- Engaged in Joint Application Development (JAD) sessions with SMEs and development teams, translating outcomes into documented functional business requirements within JIRA as product backlogs.
- Contributed to a streamlined Agile workflow by actively participating in daily stand-ups, writing user stories, planning sprints, and refining the product backlog (burning points & review/grooming).
- Gathered product requirements from stakeholder's one-on-one interviews and conducted Joint Application Development (JAD) Sessions with stakeholder panels, enhancing collaboration and ensuring understanding of stakeholder needs.

Skills & Certifications

Methodologies: SDLC, Agile, Scrum-Ban, KanBan

Documentation and Database: FRD, BRD, SRS, RTM, MySQL, SQL Server, MongoDB

Project Management Tools: MS Project, MS SharePoint, Microsoft Office, JIRA, Asana, Microsoft Suite, Google Suite, Lucidcharts, Balsamiq, Microsoft Visio, UAT, Confluence

Visualization and Cloud Tools: Tableau, Power BI, MS Excel, Azure DevOps, AWS

Analysis and Design Skills: Cost/benefit analysis, Ad-hoc Analysis, GAP analysis, SWOT analysis, Budget Analysis, Market Analysis, Root Cause Analysis, Mockups, Wireframes, BPMN, Process flow, Use Case, Sequence diagrams

Soft Skills: Time Management, Product Management, Stakeholder Management, Detail-oriented, Leadership, Presentation, Interpersonal skills, Communication, Problem Solving, Team player

Certifications: AWS Solutions architect associate, Azure administrator associate, GCP cloud engineer

Education

Master of Science in Business Analytics | Trine University, Angola, Indiana

Bachelor of Science in Computers | Andhra University, Andhra Pradesh, India