

# Jordan Arizmendi

Portfolio: [jordanarizmendi.com](http://jordanarizmendi.com)

Senior Technical Writer and Published Author

[pompanojordan@yahoo.com](mailto:pompanojordan@yahoo.com)

Detail oriented and highly creative Technical Writer with 20+ years of experience crafting internal and user-friendly support/learning documentation.

## Professional Experience

Human Rights Defense Center

02/2023 - 09/2024

Assistant Editor/Copywriter

Assistant editor and copywriter for *Prison Legal News* and *Criminal Legal News*, the two most frequently read periodicals by the incarcerated. My articles were designed to educate and inform the prison population. My articles also gave the incarcerated a voice.

Nation Safe Drivers

02/2022 - 9/2022

Chief Copywriter

Contracted to create website for #1 roadside assistance company in the country, by writing every article.

HealthGains

05/2021 - 02/2022

Chief Copywriter

Wrote articles about sexual dysfunction treatments..

The Digital Intellect

05/2021 - 02/2022

Freelance Copywriter

Wrote articles about drug rehab for various therapeutic websites.

RV Advisor

09/2019 - 11/2020

Chief Copywriter

Wrote articles for website. Created text for all articles on RVACA.org and most on rvadvisor.com.

Connectica

9/2018 - 09/2019

Writer

Ghost wrote articles for websites on a variety of subjects.

Varsity Tutors

2/2018 - 10/2019

Tutor

Tutored students in English related subjects.

Broward211  
1/2017 - 7/2018

Communications Manager

Created interface used on Broward College website. Managed incoming written communication.

Fidelity Merchant Services  
5/2012 - Present

President

Provide merchant services to hundreds of clients. Created massive advertising campaign, including emails, leaflets, mailing lists and promotional packages.

Courthousenews.com  
2/2002 - 8/2012

Reporter

Analyzed pending legal action and then consolidated lengthy complaints into one or two easily digested sentences for large membership base.

### **Publications**

- Authored six novels - available on Amazon.com.
- Head writer on several websites, ranging from retail, political and legal themed. Amassing huge following, including more than 21,000 followers on one website alone.
- Wrote weekly column, as well as several prominent articles in the "National Enquirer".

### **Education**

Florida Atlantic University, Boca Raton, FL.  
9/1999 - 11/ 2002  
BA Communications

9/2007 - 11/2009  
Masters of Health Administration