

Tim Vasilevskiy

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ABOUT ME

Highly motivated and results-driven project manager with over 4 years of experience leading cross-functional IT teams. Proficient in Agile frameworks (Scrum, Kanban) and skilled in using tools like Jira and Confluence to streamline workflows and boost team productivity. Successfully delivered 15+ projects on time and within budget, achieving a 95% on-time completion rate and maintaining an average customer satisfaction score of 4.8/5. Adept at risk management, stakeholder communication, and fostering team engagement, resulting in a 20% improvement in team velocity across multiple sprints. Passionate about optimizing processes and delivering high-quality solutions aligned with business goals.

EXPERIENCE

Almax Design & Development Agency

NYC, USA - Warsaw, PL

Sr. Project Manager

May 2024 - Present

- Spearheaded end-to-end management of Agile projects (Scrum/Kanban) and scaled frameworks (SAFe, LeSS), achieving a 96% on-time delivery rate for complex, high-value initiatives.
- Accurately developed project estimations, maintaining a budget variance of less than 5% while delivering clearly defined scope, timelines, and milestones to stakeholders.
- Successfully launched and managed multiple projects using tools like Jira, ClickUp, Trello, and Miro, ensuring seamless collaboration and alignment with client goals, leading to a 20% increase in client satisfaction scores.
- Oversaw cross-functional, distributed teams of up to 25 members, optimizing resource allocation and workload distribution to boost team velocity by 18% over three sprints.
- Navigated diverse outsourcing models (outstaffing, dedicated teams, and product development), delivering customized solutions that contributed to a 15% cost saving for clients.
- **Project Highlight:** Delivered a financial tracking platform (Project Name: **gettalisman.com**, duration: 9 months, 28 days) under strict NDA compliance, achieving a 98% client satisfaction rating and exceeding ROI targets by 12%.

Project Manager

March 2022 - May 2024

- Facilitated iteration planning, backlog refinement, and task prioritization, ensuring consistent alignment with client requirements and delivery timelines.
- Played a key role in risk assessment and mitigation, reducing project delays by 15% and maintaining delivery continuity.
- Monitored project performance metrics (velocity, burndown charts, and cycle time), driving a 12% improvement in team efficiency over six months.
- Strengthened communication between clients and internal teams, fostering transparency and improving stakeholder satisfaction.
- Organized and facilitated team workshops and Agile training sessions, contributing to a noticeable boost in team engagement and productivity.
- Managed mid-sized budgets and resources, maintaining a cost variance of under 7% while delivering high-quality results.
- **Project Highlight:** Successfully delivered **dealpad.io** (duration: 2 years), achieving a 95% client satisfaction score and exceeding operational efficiency targets by 10%.

Starflix Co.

London, UK - Vilnius, LT

Junior Project Manager

March 2021 - March 2022

- Supported senior project managers by coordinating tasks, tracking deliverables, and maintaining project documentation, ensuring alignment with project objectives.
- Participated in team meetings to gather updates and compiled detailed progress reports, improving stakeholder communication and transparency.
- Monitored task progress using tools like Jira and Confluence, enhancing visibility and accountability across cross-functional teams.
- Conducted research and analysis to identify potential risks, contributing actionable insights that strengthened risk mitigation plans.
- Provided administrative support for Agile ceremonies, including sprint planning, stand-ups, and retrospectives, ensuring seamless execution of team workflows.
- **Project Highlight:** Played a key role in delivering **cruaoutdoors.com** (duration: 1 month, 16 days), meeting tight deadlines and ensuring high-quality deliverables.

EDUCATION

Minsk Radio Engineering College
Software engineer, Development of information systems software

Minsk, BY
Sep. 2018 - June 2020

Vilnius Gediminas Technical University
Bachelor of Engineering, Information systems and technologies

Vilnius, LT
Sep. 2020 - May 2024

SKILLS

Main skills: Leadership, Project Planning, Risk Management, Change Management, Resource Management, Customer communication, Client Relationship Management, Time Management,, JavaScript, Negotiation, Emotional Intelligence, Problem-Solving, Cross-functional Collaboration, Conflict Resolution, Data Analysis, Regulatory Compliance, Strategic Thinking.

Technical Background: Project Management Tools (Microsoft Project, Asana, Jira, Miro, Notion, Trello, Mentimeter, GitLab, VersionOne/Digital.ai, Planview AgilePlace/LeanKit, Confluence, Targetprocess, Azure DevOps, Monday, Toggl, FunRetro), Data Analysis Software (Microsoft Excel, Tableau and Power BI), Communication and Collaboration Software (Microsoft Teams, Slack, Discord, Telegram and Zoom), UI/UX Design (Figma, Photoshop, Adobe XD, Canva, Midjourney), Web Development, (Java, Python, C++, C#, AngularJS, React, HTML/CSS, Wordpress, Webflow, Shopify, Squarespace, Wix).

Preferred methodologies: Agile, LeSS, SAFe, Scrum, Waterfall, Lean Methodology.