

Rushabh Jhavar

BUSINESS ANALYST

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SUMMARY:

Business Analyst with 5+ years of experience delivering impactful business solutions using SDLC, Agile/Scrum, and Waterfall methodologies. Skilled in gathering and analyzing business requirements with solid expertise in creating comprehensive documentation, including Functional Requirements Documents (FRD), Business Requirements Documents (BRD), and Software Requirements Specifications (SRS). Proficient in programming languages such as C, C++, Python (Pandas, NumPy, Matplotlib, Seaborn, Scikit-learn), SQL, R, and HTML to support data-driven decision-making and process optimization. Experienced in using MS Project, MS Excel, and MS SharePoint for project management and developing insightful visualizations with Tableau and Power BI to drive executive decision-making.

EDUCATION:

Master of Science in Business Analytics Clark University School of Management	Aug 2022 - May 2024
Bachelor of Technology in Computer Science NMIMS University, Mumbai, India	July 2016 - May 2020

SKILLS:

Methodologies: SDLC, Agile/Scrum, Waterfall
Programming Languages: Python (Pandas, NumPy, Matplotlib, Seaborn, Scikit-learn), SQL, R, HTML
Documentation: FRD, BRD, SRS
Project Management Tools: MS Project, MS Excel, MS SharePoint
Visualization Tools: Tableau, Power BI
Analysis Skills: Cost/benefit analysis, Impact analysis, GAP analysis, Risk analysis, SWOT analysis
Tracking/Other Skills: Jira, Microsoft Visio, HP Quality Center, JAD, Rational ClearQuest, RTM, UAT
Soft Skills: Time management, Leadership, Problem-solving, Negotiation, Decision-Making, Verbal communication
Operating System: Windows, Linux

EXPERIENCE:

- PNC Financial Services, MA | Nov 2023 - Current | Business Analyst**
- Collaborated with stakeholders to gather and document business requirements using FRD, BRD, and SRS, ensuring alignment with project objectives.
 - Managed end-to-end project lifecycle using Agile/Scrum methodologies, facilitating sprint planning, stand-ups, and retrospectives for timely delivery.
 - Conducted GAP analysis and risk assessments, recommending actionable solutions to optimize business processes and mitigate potential risks.
 - Created dynamic dashboards in Tableau and Power BI to visualize financial metrics and support data-driven decision-making.
 - Wrote complex SQL queries to extract and analyze data, partnering with teams to improve data pipeline efficiency and accuracy.
 - Utilized Jira and Microsoft Visio to track project progress, design process workflows, and ensure seamless collaboration across teams.
- HDFC Bank Ltd, Mumbai, India | May 2020 - Apr 2022 | Functional Business Analyst**
- Conceptualized and delivered customized solutions for Government taxation requirements, boosting operational efficiency from 79% to 91%.
 - Led a team of 25 in creating automation tools using SoftCo, successfully integrating these across the bank's net banking platforms.
 - Advanced Agile project delivery by contributing to six sprints, leading to a 15% improvement in on-time project completion.
 - Directed the SDLC process, ensuring meticulous BRD, FSD, and UAT documentation for smooth production testing.
- ONGC, Mumbai, India | Jan 2018 – Dec 2019 | Data Analyst**
- Resolved performance bottlenecks by conducting network monitoring and configuring security systems to safeguard critical data and ensure uninterrupted operations.
 - Optimized operational efficiency by 87% by applying advanced SQL tuning methodologies in complex business scenarios.
 - Spearheaded a database migration from Teradata to Redshift, slashing migration time by 70% and significantly enhancing data analysis capabilities.

CERTIFICATION:

Agile
Scrum
SAS Business Analytics