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|  | WILL FAUSTIN  Contact   |  |  | | --- | --- | |  | 561-293-9395 |  |  |  | | --- | --- | |  | wfaustin8@gmail.com |  |  |  | | --- | --- | |  | West Palm Beach, FL 33401 |   Skills   * IT business Analyst * CAPM (Studying) * Project management assistant * Scrum master Certification (CSM) * Client server development * Agile methodologies * Jira & Kaban * Basic knowledge of programing (HTML, CSS, JAVA) * Basic understanding of functional testing * Problem solver * SQL * An attentive listener and observant * Knowledgeable about computer * Microsoft office (excel), data entry. * Snowflake |  |  | Career Objective  An Enthusiastic and dedicated individual whose sole goal is to obtain A master’s degree in business analyst however, currently studying for my CAPM Certification. I’m Looking for a part time position to any Fields that can help me gain Project management Experience, where I can develop skill, Knowledge and critical thinking that Fit the need to achieve my Academics and career goals.  Experience   |  |  | | --- | --- | |  | January 2024 – Present  **IT Business Analyst | Johnson & Johnson**  **Project-VORNE OEE Documentation and Project Manager Assistant**   * Managed end-to-end project tasks for VORNE OEE implementation, including planning, coordinating cross-functional teams, and ensuring adherence to timelines. * Developed comprehensive documentation and conducted **User Acceptance Testing (UAT)** to validate system performance and ensure operational readiness. * Oversaw **Data Conversion** and **Migration Testing**, ensuring accuracy and seamless integration within production environments at Johnson & Johnson 4500 Riverside Drive, PBG. * Trained team members and end-users on application features, ensuring efficient adoption and alignment with business goals. * Monitored project progress, identified risks, and implemented solutions to maintain project schedules and deliverables.   **Project-Data Conversion**   * Supervise the conversion process from **MDF (Master Data File)** to **IDF (Intermediate Data File)**, ensuring data integrity, proper mapping, and seamless integration into target systems. * Coordinated with cross-functional teams to define data requirements and establish a robust conversion framework. * Provided training and guidance to team members to ensure consistent practices and successful implementation.   **Assistant Project Manager**   * Engaging with stakeholders to understand business needs, document requirements, and align them with organizational objectives, leveraging Agile methodologies for continuous feedback and iterative improvement. * Creating documentation such as business requirements documents, functional specifications, and project status reports to keep stakeholders informed throughout the project lifecycle. * Facilitating communication between stakeholders, project managers, and development teams to ensure everyone is aligned on project goals, timelines, and deliverables. * Experienced in Agile methodologies, leading projects from initiation to implementation by leveraging Agile practices for efficient, adaptable project management. * Collaborating with technical teams to design solutions that meet business requirements, ensuring they are feasible, scalable, and aligned with best practices. * Developed and maintained project documentation, including business requirements documents, use cases, and process flows.   **VELYS™ Robotic-Assisted Solution Training**   * Received comprehensive training from the **R&D Department** on the **VELYS™ Robotic-Assisted Solution**, gaining insights into its functionality, capabilities, and application in medical device procedures. * Gained hands-on knowledge in robotic-assisted surgery technology, contributing to a deeper understanding of cutting-edge solutions in the medical device field. * Applied learnings to collaborate with cross-functional teams and support the successful integration of robotic technologies into clinical workflows.   March 2023 – January 2024  **BA/Quality Tester & Engineer Intern | Copeland**   * International Project management assistant * Worked closely with project managers to prioritize requirements and communicate changes throughout the project lifecycle. * Collaborated with cross-functional teams, including development, design, and testing, to ensure a clear and accurate representation of requirements to accomplish the User needs. * Proactively identified potential risks and issues related to requirements, proposing effective solutions to ensure project success. * Knowledgeable about the Software Development Life Cycle (SDLC) * Report bugs and defects identified and send them to the development team for reconfiguration. * Create Validation and Regression sheet. * Experience using SQL and Snowflake database. * Experience using large data through Excel, Pivot Table, * Utilize testing methodologies (Agile, Waterfall) to test APP, product and Software * Developing and maintaining Agile project documentation, including business requirements documents, use cases, process flows, and tracking progress via Agile tools like JIRA. * Implemented strategies to improve product quality by reducing bugs. * Demonstrated ability to troubleshoot and debug software issues. * Ensured quality assurance processes meet company standards and requirements. * Developed test scripts, test requirements and test cases in accordance with functional specifications. |   Education   |  |  | | --- | --- | |  | April 2022- JULY 2023  **Bachelor’s in art Concentrated In Computer Science**  Southern New Hampshire University, New Hampshire  August 2020- December 2021  **CCC Ultrasound Technologist**  Palm beach state community College, Florida  August 2013- May 2017  **Medical assistant, EKG technologies**  Palm beach Lakes community high school, Florida |   Certifications   |  |  | | --- | --- | |  | Scrum Master   * Implemented and monitored key Agile metrics to track team performance and enhance predictability.   Google IT Support Professional Certificate   * Installed and configured servers, ensuring optimal performance and reliability for critical business operations. * Knowledgeable about troubleshooting and diagnostics on servers and networks, to swiftly identify and resolve issues to minimize downtime and enhance system efficiency. | |  |

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