

SUMMARY

- 3+ years of experience as a Business Analyst with a good understanding of Business Requirement gathering, Business Process Modeling, Scrum meetings, planning, and Management.
- Experience in developing dashboards featuring sophisticated Graphic visualizations, drill-down options, and Drop-down menus, parameterized through Tableau for optimal data representation.
- Focus on Elicitation, analysis and prioritization of each sprint in product backlog according to the end user perspective & design User Stories with a design perspective.
- Proficient in performing cost/benefit analyses to evaluate the feasibility and ROI of proposed business initiatives.

SKILLS

Methodologies:	SDLC, Agile/Scrum, Waterfall
Documentation:	FRD, BRD, SRS
Project Management Tools:	MS Project, MS SharePoint, JIRA, Asana, Trello, MS Excel
Analysis Skills:	Cost/benefit analysis, Impact analysis, GAP analysis, Risk analysis, SWOT analysis, Budget Analysis, KPI Management, Risk Identification
Visualizations:	Tableau, Power BI, Excel
Database:	MySQL, SQL Server
Tools:	Microsoft Visio, JAD, Rational ClearQuest, RTM, UAT, Git
Operating Systems:	Windows, MacOS

EDUCATION

Stevens Institute of Technology, School of Business, NJ Master of Science in Information Systems	Dec 2023
Sreenidhi Institute of Science and Technology, India Bachelor of Technology in Information Technology	July 2021

EXPERIENCE

Charles Schwab, MO | Business Analyst

NOV 2023 – Current

- Conducting Sprint planning meetings with developers and testers to review user stories, and assign story points and cards to a respective sprint.
- Analyzed business and user needs, documented requirements in User Stories, Process Flows, Non-Functional Specifications, and other supporting documentation as needed.
- Utilized advanced requirement-gathering techniques, leading to a 30% improvement in the accuracy of project requirements and minimizing the need for rework.
- Conducted ad-hoc analysis and reporting as needed to support business decisions, providing key insights that led to a 5% increase in revenue for the client.
- Designed strategies and monthly comprehensive spending reports, abstracts, and charts to present data and guide investment strategies, and performed ad-hoc analysis and reporting using Tableau.
- Cleaned and manipulated data sets using SQL to ensure data quality and accuracy for reporting.

Draxo Infotech, India | Business Analyst

AUG 2020 – Nov 2021

- Conducted Joint Application Development (JAD) sessions with subject-matter experts (SMEs) and development teams, then translated the results into functional business requirements, documented as product backlogs in JIRA.
- Implemented Agile SCRUM methodology by analyzing business requirements and prioritizing use cases by business value.
- Generated process flow diagrams and other visual representations of business processes, improving team communication and reducing errors by 20%.
- Established and maintained data dashboards and reports using Power BI to communicate key performance indicators (KPIs) and business insights to stakeholders.
- Industrialized and executed User Acceptance Testing (UAT) plans to ensure new features and functionalities meet business requirements.
- Developed As-Is flow diagrams and To-Be process flow diagrams then, assessed the changes from the current state to identify and deliver the training needs of business users.
- Empowered a data-driven culture by developing reusable SQL templates and interactive Excel reports, promoting independent analysis and improving team efficiency.

PROJECT

PROJECT MANAGEMENT, Recycling Center | Nwmsu

Jan 2023 – Apr 2023

- Developed a comprehensive system to streamline waste management processes and facilitate efficient tracking of waste and recycling center.
- Designed project specifications, outlining the project's scope, identifying potential risks, and defining quality standards to guide project's implementation.
- Demonstrated a strong commitment to project planning by meticulously organize project tasks, deliverables, and milestones, ensuring and structured project plan
- Developed KPI (Key Performance Indicator) reports to track project progress, monitor performance, and assess the project's adherence to established goals and objectives.