**Pranav Kumar Karne**

**Business Analyst**

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**SUMMARY**

Business analyst with 3+ years of experience driving process improvements and cost savings for Fortune 500 financial services companies. Expertise in requirements gathering, data modeling, and stakeholder management. Collaborated with cross-functional teams to implement solutions that reduced costs by 20% and increased efficiency by 15%.

**SKILLS**

**Methodology:** SDLC, Agile, Waterfall

**Documentation:** FRD, BRD, SRS, User Stories

**Project Management Tools:** MS Project, MS SharePoint

**Analysis Skills:** Cost/Benefit Analysis, Risk Analysis, SWOT Analysis, GAP Analysis

**Visualization Tools:** Tableau, Power BI

**Tracking/Other Tools:** Jira, MS Visio, HP Quality Center, JAD, UAT, RMT

**Operating System:** Windows, Linux

**EXPERIENCE**

**Business Analyst, United Healthcare Group, USA January 2024-Current.**

* Promoted a culture of continuous improvement by identifying areas for process enhancement within Agile workflows.
* Implemented focused risk exposure tactics, reducing the likelihood of unintended consequences by 20%.
* Collaborated with product owners and end-users to capture detailed user stories that reflected specific user needs and workflows, improving requirement accuracy by 25%.
* Trained over 50 project team members on how to use SharePoint for document collaboration and knowledge sharing, resulting in a 40% increase in team productivity.
* Created informative and visually appealing data visualizations using tools like Tableau and MS Excel to communicate complex data, enhancing data comprehension by 35%.
* Conducted GAP analyses to identify disparities between current and desired states, enabling the development of strategies to bridge the gaps, which reduced process inefficiencies by 20%.
* Generated Jira reports and dashboards to provide project stakeholders with visibility into progress and performance, leading to a 30% improvement in project tracking accuracy.

**Business Analyst, Hexaware Technologies, India June 2019-July 2022**

* Coordinated projects adhering to the Waterfall methodology, emphasizing detailed upfront planning and phased development.
* Produced Functional Requirement Documents (FRD), Business Requirement Documents (BRD), and System Requirement Specifications (SRS) documentation with 95% accuracy and met stakeholder expectations.
* Cooperated closely with business units to gather and document high-level business requirements in the BRD.
* Implemented project management tools such as MS Project; delivered an average of 98% on-time completion rate and ensured that the project met objectives within the set budgets.
* Performed impact analysis to determine how changes in one area of a business would affect other processes or departments.
* Developed Power BI reports and dashboards to transform raw data into actionable insights.
* Conceptualized Jira, and Microsoft Visio to monitor project progress and issues, addressing the identified issues with a 90% success rate within the set timeframe.
* Formed easy-to-use Excel templates with complex formulas and functions, reducing data processing time by 40%.
* Documented the Functional Requirement Document using Microsoft Word tool as per standards, ensuring 100% compliance with project specifications.
* Managed stakeholder relationships and expectations by serving as a bridge between business and IT teams, resulting in a 30% increase in project satisfaction rates.
* Lead Joint Application Design (JAD) sessions to gather requirements, clarify stakeholder expectations, and ensure a shared vision among project participants.

**EDUCATION**

**Master of Business Administration (MBA) May 2024**

University of Bridgeport, CT

**Bachelor of Catering Technology & Culinary Arts (BCT & CA)**

Culinary Academy of India, Hyderabad, India **April 2021**