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**SKILLS**

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- Adept at identifying and eliminating bottlenecks, improving efficiency
- Possesses strong communication and interpersonal skills, fostering collaboration
- Combines optimism with strategic thinking and analytical skills to tackle challenges effectively
- Leverage Excel, SQL, Power BI, and Tableau to analyze data and create impactful visualizations for various business needs
- Well-versed in A/P functions using QuickBooks and Great Plains systems
- Fluent in English and Spanish, offering additional communication and cultural understanding

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**EXPERIENCE**

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- **CūtisCare** Boca Raton, FL  
*Staff Accountant* Sept 2023 - Jan 2024
  - Handled deposit and disbursement account reconciliation, payroll, and assisted with month-end closing
  - Successfully migrated one year of company accounting data from Great Plains to NetSuite
  - Ensured accurate biweekly cash requirements to facilitate optimal liquidity management
  - Facilitated 2024 audit by compiling accurate account documentation for the auditors
- **Crowley** Jacksonville, FL  
*Business Development Analyst Intern* May 2022 – Aug 2022
  - Leveraged Power BI to identify actionable insights, improving the accuracy of price prediction algorithm
  - Collaborated with data science team to migrate dashboards to new server, ensure operational continuity
  - Utilized Excel to analyze financial data and assess customer payment timeliness
  - Supported the product development team by managing user stories and refining the backlog for development sprints

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**EDUCATION**

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- **Google** Online  
*Data Analytics Professional Certificate* May 2022 – Aug 2022
  - Demonstrated hands-on experience with data cleaning, data visualization, project management, interpreting and communicating data analytics findings.
  - Confidence in transforming complex data into actionable and clear insights.
  - Fluency in computer programming languages and a solid understanding of databases.
- **Florida Atlantic University** Boca Raton, FL  
*Master of Business Administration in Data Analytics; GPA: 3.68* May 2020 – May 2022
- **Bethel School of Leadership** Redding, CA  
*Unaccredited Leadership School* Aug. 2017 – May 2020
  - Instrumental in personal and leadership development
- **Florida International University** Miami, FL  
*Bachelor of Business Administration in Finance; GPA: 3.93* Aug. 2015 – May 2017
  - Summa Cum Laude, Dean's List 4 Consecutive Semesters

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**RELEVANT COURSEWORK**

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- “Global Business Strategy”, “Financial Management”, “Advanced Marketing Management”, “Advanced Analysis and Application of Accounting Data”, “Leadership and Organization”, “Datament Management Analysis W/ Excel”, “Data Management Systems (SQL, oracle 12c)”, “Advanced Managerial Economics”

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**CERTIFICATES**

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- Level 2: Excel Yellow Belt from McGraw-Hill – SIMnet
- UC Davis Course Certification for Data Wrangling, Analysis and AB Testing with SQL (Coursera)

