

Aneela Jattan

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OBJECTIVE

Graduate of Georgia State University, with a Master's degree in Actuarial Science and Data Analytics. Currently pursuing a position in the analytics field. Ten years experience in the pharmaceutical industry.

EDUCATION

Georgia State University, J Mack Robinson College of Business

Atlanta, GA

Master of Actuarial Science

August 2020

Master of Science in Analytics

August 2020

Florida Atlantic University, Charles E. Schmidt College of Science

Boca Raton, FL

Bachelor of Arts in Mathematics

May 2016

Minor in Spanish

Relevant Coursework:

Probability and Statistics I & II, Computational Mathematics, Microeconomics, Actuarial Mathematics I & II, Principles of Financial Management, Corporate Risk Management, Number Theory, Applied Statistics

CORE COMPETENCIES

- **Programming:** APL, Python, SQL
- Microsoft Word, Access, PowerPoint, and Excel
- Detail Oriented
- Process Documentation: Functional Requirements, Workflows
- Customer Service
- Time Management
- EMR: PracticeFusion, Greenway, MDSuite, eCW
- Analysis: Root-cause, SWOT
- Probability & Statistics
- Risk Management
- Data Visualization: PowerBI, Tableau, AWS Quicksight

EXPERIENCE

Sanitas Medical Center Doral, FL

Lead Business Analyst, Full Time (40 hours/week)

August 2022 – Present

- Oversee a team of 10 analysts (Population Health, Health Economics, Business Operations, Clinical Operations) and coordinate efforts to discover critical business problems and provide solutions to C-level stakeholders in a timely and efficient manner
- Provide data and identify root causes of trends to assist leadership in making informed business decisions.
- Build, deploy and maintain dashboards and analyses that support identification of meaningful trends.
- Collaborate with the Medicare team to provide expert analysis and insights on visits, gaps in care, and various other metrics.
- Collaborate with the Claims team to provide analysis and insight for claims submissions and rejections.
- Collaborate with the Pharmacy team to provide analysis and insights for medical diagnoses and prescriptions.
- Analyze, define, and understand the business requirements in order to create SOPs for the department's current and future workflow and structure.

Cambium Learning Group / Time4Learning Tamarac, FL

Business Analyst, Full Time (40 hours/week)

October 2021 – August 2022

- Analyze, interpret, and provide data in a comprehensible manner to assist the executive team in making informed business decisions.
- Perform marketing trend analysis and provide insight via monthly reports.
- Provide weekly forecasting reports for the marketing department.

All Medical Personnel Miami, FL

Registered Pharmacy Tech, Baptist Health Hospital, Contract (40 hours/week)

June 2021 – September 2021

- Performed trend analysis to create par levels for pre-packaging area, which reduces waste and assists the executive team in making informed business decisions.
- Created tracking system for emergency “crash cart” supplies by implementing unique identifiers for medications by NDC, Lot Number and Expiration Date, thereby making it easier for staff to pull/replace expired drugs, as well as easily track activity of each cart.
- Assisted in general duties of a registered pharmacy technician.

PharmCo Rx Hallandale, FL

Senior Data Analyst, Full Time (40 hours/week)

September 2020 – June 2021

- Study current practices by analyzing data to identify problems and improve business processes.
- Compile and organize healthcare data to deliver optimal healthcare management and business decisions.
- Oversee a team of analysts and developers that are creating a product to help optimize 340B reporting standards.

Medlytix Roswell, GA

Business, Data and Quality Assurance Analyst, Full Time (40 hours/week)

March 2019 – August 2020

- Oversee the enrollment and on-boarding processes by serving as the point of contact for clients during the implementation of new products (manage correspondence, orchestrate and document meetings).
- Organize weekly internal review meetings to track progress, document and escalate outstanding issues, and help team members appropriately prioritize tasks.
- Construct workflow charts and diagrams to assist with sales opportunities.
- Provide quality assurance of imported data from clients during implementation of new products for clients to ensure data integrity and easier flow of business processes.
- Study current practices by analyzing data to identify problems and improve business processes.

PREMEDEX Atlanta, GA

Healthcare Coordinator, Full Time (40 hours/week)

October 2018 – March 2019

- Increased productivity within Annual Wellness Visit project by 80% over four (4) months by creating, implementing and overseeing an improved workflow design
- Designed and implemented survey transcript for Chronic Care Management project rollout, thereby ensuring compliance of Medicare guidelines
- Liaison between Northside Hospital practices and PREMEDEX for implementation of Tableau dashboards
- Participated in analytics-based training of employees (Tableau)

CVS Health Coral Springs, FL and Atlanta, GA

Registered Pharmacy Technician, Full Time (40 hours/week)

August 2017 – September 2018

Registered Pharmacy Technician, Full Time (40 hours/week)

April 2012 – December 2015

- Improved overall store goals in customer service by 10% using the G.O.T. Heart method (Greet, Offer, Thank)
- Re-designed pharmacy layout to improve accuracy of dispensing medication by 25%
- Improved patient therapy by 15% using weekly maintenance calls to follow up with patients who were starting new therapies

State of Florida, Dept. of Business & Professional Regulation Margate, FL

February 2018 – May 2018

Regulatory Specialist II, Full Time (40 hours/week)

- Created and implemented an effective Plan of Action within the company to improve application processing time by 30%

Solera Specialty Pharmacy Pompano Beach, FL

January 2016 – July 2017

Pharmacy Technician Supervisor, Full Time (40 hours/week)

- Gained 15% more patients by promoting pharmacy services at health fairs and community events
- Helped to obtain accreditation from the Utilization Review Accreditation Commission (URAC) by creating an effective medication therapy management curriculum and training pharmacy technicians using personalized training methods to ensure accuracy and quality of service
- Improved patient care by 20% using customer service skills to create a comfortable environment for patients

The Home Depot Boca Raton, FL

September 2011 – April 2012

Cashier>Returns Associate, Full Time (40 hours/week)

- Improved transaction speed by 20% using organization and customer service skills
- Exceeded weekly credit card goals by 50% using effective communication
- Aided in planning and executing tasks efficiently to boost store competency goals