

JAMIE ALVAREZ

PM/BA Professional Dynamic professional with in-depth practical experience in implementation infrastructure architecture, solid systems design, scrum product development, and project management used to deliver high-quality, cost-effective systems within time constraints for global corporations with operations in more than 15 countries. Transform outdated large-scale operations into state-of-the-art facilities. Develop and maintain Strategy/Architecture in alignment with business strategies such as multi-year cost roadmaps. Languages Spanish and conversational Portuguese.

Career Highlights

- *Demonstrated expertise in leading cloud implementation infrastructure/Enterprise software applications, project coordination, managing risk quality control in order to optimize performance achieving corporate goals.*
- *Proficiency in implementing PM processes methodologies and development of excellent cross-functional networks and stakeholder communication, as well as, project lifecycles, including process, budgeting and timeline creation.*
- *Lead software development team, establishing improvements of agile process in ecommerce cloud projects, change management across-functional teams, managing multiple project negotiation internal/external clients and consolidating business requirements continuity. Ensure predictable, consistent, and successful project delivery*
- *Managed business requirements process and compliance Initiatives (large budgets, multiple phases, etc.) from initiation, presentation develop proper planning, scheduling, procurement, reporting, monitoring, requirements gathering, assembly, and successful coordination of global projects.*
- *Excellent team management skills, including interpersonal, collaboration, and problem-solving skills in infrastructure and applications solutions, taking an agile/waterfall approach to the SDLC preferences of many businesses.*

PROFESSIONAL EXPERIENCE

FIS Tech

Sr Project Manager

Jacksonville, FL

06/21 - Pres

Engaging in project planning activities, including but not limited to: Defining the overall scope of the project; Creating and maintaining a consolidated timeline/schedule highlighting the major milestones and associated dates for project activities; Identifying and communicating project dependencies and impacts; Putting mechanisms in place to ensure on-going control of the project (E.g., Kick off meeting, overall Project Management Approach, Communication Plan, Risk Management, Issues Management, Change Control, etc.) reporting, monitoring, requirements gathering, assembly, and successful coordination of project delivery.

- Proactively communicate the project's progress on an on-going basis, ensuring transparency throughout project lifecycle. Provide leadership with the information and venues to make effective, timely decisions
- Collaborated with managers on project risk assessments, business testing and executing plan scripts with technical team to help internally understand the likelihood and impact of key business risks, and project milestone outlining country wide rollouts in the Latin America Region working with global and virtual teams to support successful software development.

Mindlance Inc - Fiserv

Project Manager

Union, NJ

10/19 – 06/21

Manage EMV credit card payments process in the US and LAC regions. Provided product certification and testing to ensure cloud/global flexibility time zone and acceptance of all markets compliances for chip payments products, associated processes, and certification solutions of databases architecture with management team's internal and offshore developers.

- Managed digital projects certification of all projects from start to finish process phases within the Market solutions, support direct team in the authoring of Project Charters, BRDs & Test Plans and overall project execution of Issuers/Acquire, enhance UAT/BETA validation with OPV process and POS/ATM transactions system validation to ensure that actual implementation processes comply with integrations regional and globally.

JAMIE ALVAREZ

- Payment's product certification manager ensures that the payment product meets all requirements of processors platform, personalization and authorization systems requirements to certify the Issuer/Acquirer for its card production, product development, its embedding, personalization, data modeling-testing management tools to support certifications, leveraging test simulation tools and customized test plans, to bring all EMV payments, contactless or mobile/token certification

Mindlance Inc - American Express

Product Certification PM

Union, NJ 10/18 – 10/19

Oversaw the Issuer Certification process in the US and LAC regions. Provided product certification and testing to ensure global flexibility time zone and acceptance of Amex compliances for the chip payments products, associated processes, and certification solutions of database development.

- Managed EMV digital projects certification of all projects from start to finish process phases within the Amex solutions, supporting Issuers/Acquire, enhance UAT/BETA validation with OPV process and POS/ATM transactions validation to ensure that actual process complies.
- Team up with selective managers on project risk assessments for business testing and executing plan scripts with the technical team to help internally understand the likelihood and impact of key business risks, and project milestone outlining country rollouts in the Latin America Region working with global and virtual teams to support successful software development.
- Payment's product certification manager ensures that the payment product meets American Express card platform, personalization and authorization systems requirements to certify the Issuer for its card production, product development, its embedding, personalization as well as data preparation, at Amex support certifications, leveraging test simulation tools and customized test plans, to bring all EMV payments, contactless or mobile that add value to the certification

Mogul Capital LLC

Infrastructure/Networks Project Manager

Orlando, FL 32806 - 3/16 – 9/18

Lead multiple projects in the Latin America Region of cloud infrastructure/application Retail/Manufacturing – Data Warehouse/Call Center implementation consolidation, encouraged employees to ensure deadlines and expectation were met, manage project plans, budget deliverables, activities, and timelines, Admin support relating to procurement functions. ensure greater cost efficiency/agility improved reliability and project cloud business core application, coordinate team participation in order to optimize performance, planning, execution, implementation/testing to full roll-out of POS and servers throughout Latin America stores.

- Oversaw project plans, budget deliverables, activities, and timelines, ensured milestone were successfully met throughout implementation consolidation project with ecommerce business core application for Latin America.
- Acted as PCI compliant payment processing leader on agile/sdlc delivery methodologies with strong access control measures that encompassed virtual development, system integration/testing and business acceptance in a production operation.
- Conducted financial deployment of ERP/CRM and Financials data migration solution to cleanse and consolidate DBMS AS/400 and Oracle legacy systems, serve or provide technical SME support to the team/unit Maintain comprehensive knowledge of applicable products, services, and company policies and procedures

K-force -Lennar Builder

Infrastructure/Applications PM

Fort Lauderdale, FL - 3/15 – 2/16

Managed several projects as Scrum PM that included the following projects; Infrastructure, DBMS JDE Applications, Networking, Data and Call Center rebuild, Telecom, Disaster Recovery; Remote Office Network Refresh via cloud computing, worked as center PM partnering with 3rd party consultants and LENNAR SME/Business groups on a strategic \$8-million-dollar refresh project.

JAMIE ALVAREZ

- Planned in advance all major Scrums milestones and deliverables problem-solving, team, conflict management and time management skills, drove tasks to the work plan and revised as needed to meet scope changes and customer requirements, ensuring resources are secured at a project ability to interact effectively with executive management working with Business Unit/ IT management and 3rd party vendors, managing quality, workflow, and productivity in order to optimize performance managing project budgets and timelines, maintain confidentiality and carry out assignments that are sensitive in nature.

Experis - MasterCard

Account Project Manager

Fort Lauderdale, FL 33308 - 1/14 – 2/15

Responsible for Creating EMV project implementation workflow process such as; Executive Dashboard of all projects in the Caribbean's and Latin America, managed all Agile Delivery Framework on delivering complex system development, gathered results and collaborated in a cross-functional and global environment.

- Conducted Chip project request workbook, Project Charter filled out Financial Management Tools for budget approval, executed Agile/SDLC methodology by making changes to requirements, testing was integrated from start to finish which increased speed to market, as well as improved Risk, Quality results of payments devices and third-party systems.
- Managed entire digital project life cycle for initiatives within the Reservations portfolio including department throughput, quality, workflow, and productivity in order to optimize performance, planned, and implemented full roll-out, as well as deliver software solutions by managing agile/sdlc all phases of the project life cycle.

Hire Inspirations, Inc

Project Manager

Boca Raton, FL 33431 - 1/09 – 12/13

Govern and developed cloud planning design, agile project methodology, and implementation strategic of primary initiatives network/system, resource consolidation for Latin America region to help drive business objectives and goals. HR, marketing and Hospitality ecommerce business decision-making process involves several distinct stages, including planning, analysis, design, building, testing, deployment and maintenance for each individual country working directly with Sr Management teams.

- Provide capacity planning and performance tuning for optimized new/upgraded application enhancement of internal flows across the organization evaluating latest technologies, maintaining effective working relationships
- Develop plans for accomplishments of assigned resources to meet priorities and deadlines, ensuring weekly deliverables and project updates. Responsible for computer technology-based Hospitality, Manufacturing, Data Center Disaster Recovery, POS managed AS/400 DBMS requirements, system integration with third party to improve customer satisfaction delivery
- Oversee SaaS software implementations, performed analysis and research assignments related tasks as assigned to drive business case definition and technical project requirements of all phases of JDE CRM/ERP/Lawson services processing and maintain accuracy of all business requirements.

EDUCATION

MBA – MPM – Keller Graduate School of Management 2012

Bachelor - Technical Business Management – DeVry University 2010

Administration of Human Resources - Senasofiaplus.edu.co (Spanish) – Attending

TECHNICAL SKILLS

Plainview PPM, Jira SDLC, MS Program/Project, Clarity PPM, Confluence, Visio, SharePoint 2010, MS Office. Hyperion, PMBOK, SDLC/Agile, Waterfall Methodologies, MCSE, ISO858/Scrum training. AS/400, JDE, ATM's, P.O.S. Cognos Powerhouse, Sabre, MS Outlook,