

Riddhi Patel

Business Analyst

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Summary

- 3+ Years of experience in Wealth Management, Portfolio Management, Trade Lifecycle and Risk Management.
- Excellent requirements elicitation skills and extensive experience in interacting with the stakeholders to gather requirements for various financial instruments including Fixed Income, Equities and Capital Markets.
- As a business analyst excels in **quantitative and qualitative analysis, predictive insights, critical thinking, time management, prioritization, and adaptability, enabling informed** decision-making and success. Very proficient at creating reports in **MS Excel** and **MS PowerPoint**, including complex reports with charts and calculated fields.
- Experience in making Process **flow diagrams** and **Data flow diagrams** to document Business processes and creating user documentation.
- Experience in developing **Business Based Functional Test Scenarios, User Interface, Business Requirement Analysis, System Specification Analysis, Testing Methodology** and **Test Plan** Formulation.

Skills

Language:	Java, Python, C, C#, MySQL, UX-Design, HTML, CSS, SQL
Tools:	PowerBI, GitHub, IntelliJ, Wireshark, Unity, Microsoft suite, Eclipse, Visual Studio, Visio Wireframing, ProductDesign, Prototyping, Requirement Analysis, Usability Testing
Analytics:	Quantitative and Qualitative, Predictive, Critical Thinking, Time Management and Prioritization, Adaptability
Statistics:	Business Acumen, Multivariate Analysis, Inferential Statistics, Time Series Analysis, Probability Theory

Education

Bucks County Community College, Newtown PA

Jul 2020

Associate of Science in Computer Science

Bachelor of Science in Computer Science

May 2023

Temple University, Philadelphia PA

Experience

J.P.Morgan, PA

Dec 2022 - Present

Business Analyst

- Participated in functional design sessions, creates and executes **SQL** test scripts, and aids in the solution of data issues.
- Assisted senior business analysts with requirements gathering and analysis activities, such as conducting interviews and workshops with **stakeholders**, and **documenting business** requirements in a clear and organized manner.
- Strategically managed **project timelines, utilized predictive analysis** to anticipate **roadblocks**, and provided stakeholders with real-time progress updates for informed decision-making as a Business Analyst.
- Utilized **Business Acumen** and **Multivariate Analysis** skills to shape project documentation, including business requirements, project plans, and test plans.
- Developed basic to complex **SQL** queries to research, analyze, and troubleshoot data and to create business reports.
- Utilized **My SQL** and **MS Excel** to review and analyze system data to identify trends.

McKinsey and Company, PA

Sep 2020 - Nov 2022

Business Analyst

- Analyzed client data for developing insights based on priority and SLAs. Developed WAR team ideology, which assisted in improving SLAs by **30%**.
- Utilized **inferential statistics** to analyze data and formulate financial models and forecasts, thereby playing a significant role in shaping business plans and proposals.
- Created **drill-down reports, status reports** and **presentations defining milestones**, deliverables and critical success factors.
- Worked collaboratively with **cross-functional teams, including developers, project managers, and business stakeholders**, to ensure successful project outcomes.
- Assisted with conducting **market research** and analysis to identify industry trends and competitor strategies.
- Contributed to the development of **business plans** and proposals by gathering and analyzing data, and helping to create financial models and forecasts.
- Worked with **senior analysts** to analyze customer feedback and identify areas for improvement in products, services, and customer experiences.