**ASIF UDDIN**

BUSINESS ANALYST // BUSINESS ANALYST CONSULTANT

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Objective

Motivated, Professional and Intellectual Business Analyst with experience working with Stakeholders, Business Partners, and SME’s to capture, gather, and transform business requirements into business needs and processes. Experienced working in both the Agile and Waterfall methodology. I am looking to pursue the opportunity to further enhance my overall skills and experience to become a more successful Business Analyst.

SUMMARY OF QUALIFICATIONS

* Expertise in all phases of the Software Development Life Cycle (SDLC), including requirements gathering phase, analysis phase, design phase, implementation phase, testing phase and deployment phase, and experience working with technology team in all phases
* Experience in creating documentation such as Business Requirement Document (BRD), Use Case Specification, Functional Requirement Documents (FRD) & User Stories
* Facilitated and conduced Joint Application Development (JAD) sessions with Business teams and development teams to extract and develop function & non-functional requirements, and transform requirements into Use Cases and User Stories
* Expertise in modeling proposed workflows by creating Wireframes, and Unified Modeling Language (UML) diagrams, such as Use Case Diagram, Activity Diagram, and Flow Charts
* Optimistic mindset in understanding the As-Is business processes, To-Be business processes and become a Subject Matter Expert for the I.T. team
* Managed working on project with offshore/onshore teams, as well as assisted Development and QA teams with understanding business requirements and acceptance criteria’s.
* Created Test cases and assisted in User Acceptance Testing (UAT) sessions prior to going Live
* Excellent analytical problem-solving skills, written communication skills, organizational skills, and strong attention to detail with a desire to deliver high quality work

PROFESSIONAL EXPERIENCE

**Allstate–| New York, NY December 2021 – Present**

**Business Analyst Consultant**

* Engage in requirement gathering sessions with Business Owners and technology team to document and translate requirements into User Stories and/or Use Cases
* Managed the development and QA teams to ensure timely and accurate reporting on all projects
* Experience in using JIRA for managing requirements, planning, scheduling, tracking and managing bugs and defects
* Create wireframes and variety of UML diagrams using Visio to illustrate business process and workflows as needed to assist QA and Development team to have a better understanding of the requirements
* Perform User Acceptance Testing (UAT) ensuring user acceptance criteria are met and ensuring application is free of defects/bugs
* Worked alongside Stakeholders and clients to model and document project goals, and communicated with IT team to meet project deadlines
* Conducted Business Gap Analysis to ensure acceptance criteria’s are fully met
* Analyze business process flows to identify changes, and provide advice to internal business owners on process improvements for projects
* Identify both functional and non-functional requirements and assist in creating Business Requirement Documents (BRD) as needed
* Work with Agile team to understand user stories, use cases, requirements and acceptance criteria
* Manage product backlog alongside Project Owner to prioritize, and aim to target all requirements
* Attend and facilitate variety of Scrum meetings such as Daily Stand Up, Sprint Planning, Sprint Review, Backlog Grooming sessions & Sprint Demo to ensure technology team is up to date on project requirements, and changes being made each sprint
* Engage in Business Prioritization meetings to identify and plan for requirements that are scheduled for the upcoming release

**Northfield Bank- Richmond, Virginia (REMOTE) April 2020 – November 2021**

**Jr. Business Analyst**

* Facilitated JAD sessions with Stakeholders to document requirements into User Stories, and added acceptance criteria as needed
* Participated in the daily Scrum, Sprint Planning, Sprint Retrospective, and Sprint Demo to provide status updates, mitigate road blocks and show sprint progress
* Documented child user stories and supported them with UML activity diagram and wireframes
* Assisted with UAT testing to ensure there are no defects for backend users, and if bugs were defected, then I created bug tickets to help resolve issue
* Coordinated with onshore and offshore teams and worked closely with the developers/testers to assure effective understanding of the User Stories and the Acceptance Criteria
* Ensured all documentation was complete, understandable and accessible across the Business, management and I.T. team
* Monitored and reported to business partners the status of project efforts, identified issues that affect the attainment of project goals, and implemented corrective actions
* Proactively tracked activities in product backlog and work with stakeholders to identify features for all upcoming and current release
* Helped the I.T. team transition from Waterfall environment to Agile and was readily available to team members for any questions
* Presented predicative modeling designs to Stakeholders to ensure requirements match the Business or Stakeholders visual expectations

TECHNICAL SUMMARY & Education

Agile | Waterfall | Business Analysis | JIRA | SharePoint | Confluence

MS Word | MS Excel | MS PowerPoint | Visio | Axure RP

Baruch College of The City University of New York, NY

Bachelors of Art