

# SAMI PATWARY

BUSINESS ANALYST CONSULTANT

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## BUSINESS OBJECTIVE

3+ years of Business Analyst experience bridging the gap between Business and technology team by capturing Business Requirements Specifications and ensuring tech team has full understanding of Business Process. I am currently aiming to utilize my strong analytical skills and enhance my overall characteristics of a successful Business Analyst.

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## TECHNICAL SKILLS

Iterative Agile | SCRUM | Waterfall | JIRA | Confluence  
MS Word | MS Excel | MS Paint | MS Outlook | MS Powerpoint  
VISIO | Axure RP | DrawiO | Mockingbird  
BRD | FRD | Gap Analysis | UAT

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## BUSINESS QUALITIES

- Worked alongside offshore and onshore team members and assist them with additional clarification of the requirements and Acceptance Criteria
- Modeled the proposed application and workflow by using various UML diagrams and Wireframes that best meets user requirements and feasible for QA team
- Business Analyst with the ability to facilitate and lead Joint Application Development (JAD) sessions with Business and I.T. team to capture requirements and translate them into User Stories
- Expertise in Documentations such as creating Business Requirement Document (BRD), Use Case Specification, and Functional Requirement Document (FRD)
- Experience in creating Test cases and assisting in User Acceptance Testing (UAT) sessions prior to going Live, and ensuring functionality doesn't have bugs
- Act as a Liaison between Business Partners and technology team to ensure there are no gaps between both teams
- Experience working in all the phases of the Software Development Life Cycle (SDLC) and ensuring all responsibilities were fulfilled
- Managed onshore and offshore teams working in Agile and Waterfall development environment
- Strong team player with excellent interpersonal skills; written and oral communication skills, and ability successfully drive the team to reach its goal

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## PROFESIONAL EXPERIENCE

**Hachette Book Group, New York, NY**

August 2021 – Present

*Business Analyst Consultant*

- Lead initial meetings and conducted detailed requirement gathering sessions by interacting with Stakeholders, SME, end users, and customers at all levels covering multiple departments for requirements elicitation
- Facilitated project meetings, and prepared content such as weekly Status Reports,

Agendas, Business Plan, and Business Requirement Documents (BRD)

- Provide project support to IT team to ensure full understanding of Business Requirements and proper plan to properly carry out design
- Skilled in conducting Requirement mapping sessions, daily standups, sprint planning, sprint demo, and sprint retrospective meetings with I.T. team
- In depth experience in conducting various forms of User Acceptance Testing (UAT) to ensure project application is working as expected and is free of defects
- Manage project planning and execution by preparing detailed documentation such as Business Requirements Document & Project Plans
- Experience in User Interface (UI) analysis with the business team to validate accuracy, & create variety of UML diagrams and Wireframes to assist UI design
- Produced reporting documents and lead weekly meetings with developers and Business team to discuss outstanding technical issues and upcoming deadlines
- Track business requirements and Bug tickets using JIRA, and ensured all requirements were translated into User Stories with clear Acceptance Criteria's.
- Work closely with onshore and offshore team members ensuring thorough understanding of requirements, and provided visual representations as needed.

### **TD Bank- New York, NY**

December 2019– July 2021

#### *Junior Business Analyst*

- Involved in discussions with Business vendors and Subject Matter Experts to capture Business Requirements and transform them into effective use cases and user stories
- Analyze client's business requirements and process through document analysis, interviews, JAD sessions and work flow analysis
- Created process flow diagrams and activity diagrams to help business and I.T. team understand how the data flows between various systems and ensure availability to answer any existing questions
- Participated in all phases of the SDLC by effectively communicating and eliminating the gap between the business and technical team
- Ensured requirements in backlog were properly groomed and prioritized
- Performed Analysis on business process and application to define current state and future requirements
- Created/ updated project deployment plans for projects based on release schedule
- Identified ongoing issues and gaps within project plans in order to eliminate implementation issues, and reproduced bugs when UAT has failed, and creation of bug tickets to ensure application is defect free
- Worked with Developers/ testers to review user stories, and provided UML diagrams when needed to provide visual understanding of existing requirements

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Binghamton University

EDUCATION

Bachelors of Arts

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