RACHAEL CORNWELL

Business Analyst

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PRIMARY GOAL

Professional Business Analyst with 4 years of experience assisting Business Stakeholders and vendors with gathering data, implementing strategic plans and analysis into action. Experienced in understanding root causes of Business Challenge, identifying business opportunities, and providing recommendations to enhance the Business. I am looking to pursue an opportunity to increase my experience and overall characteristics of a successful Business Analyst

PROJECT SKILLS

SCRUM, Agile, Waterfall, JIRA, Rally

MS Word/ Excel, MS Visio, DrawiO, Axure RP

PROFESSIONAL QUALIFICATIONS

- Strong team player with excellent interpersonal, written and oral communication skills, organizational skills and ability to motivate and successfully drive team to reach its goal
- Ability to Schedule and facilitate Joint Application Development (JAD) sessions to capture all Business Requirement
- Modeled the proposed application and functional workflow by using various UML diagrams and Wireframes that best meets user requirements and feasible for QA and Development team
- Experience in creating Test cases and assisting in User Acceptance Testing (UAT) sessions prior to going Live, and ensuring functionality does not have any bugs
- Experienced in working on projects with offshore/onshore teams and help Dev and QA teams with understanding of Requirements and Acceptance Criteria
- Hands on experienced working in various Development Methodologies - Waterfall, Iterative, Agile and Scrum, and leading IT team
- Managed onshore and offshore teams working in Agile and Waterfall development environment, and ensure team members have full clarity and understanding of the requirements

BUSINESS ANALYST EXPERIENCE

Business Analyst Consultant |Farmers Insurance, Winnsboro, SC   June 2020- Present

Responsibilities:

- Facilitate JAD sessions with stakeholders and I.T. team to understand and document business requirements and transform them into User Stories, and to collaborate with QA team to review and validate test plan and perform UAT, Smoke and Regression testing
- Utilized MS office suite and Jira to prepare status reports for leads, upper level managers, and technology team
- Experience in User Interface (UI) analysis with the business team to validate accuracy, and created variety of UML diagrams and Wireframes to assist with UI design
- Created UML diagrams such as Activities Diagrams and Work Flow Diagrams and Wireframes to provide a visual representation of project end goals
- Collaborate with onshore and offshore team members to execute projects through full software development lifecycle
- Track weekly sprint review meeting with stakeholders to demo the features accomplished during the sprint, held daily stand up, sprint planning, sprint retro and sprint demo meetings
- Use JIRA for managing Business requirements, Planning Sprints, Tracking, creating Sprint reports and Managing bugs/defects
- Assist QA team with creation of test cases and User Acceptance Testing (UAT) prior to going live, and ensured application did not have any defects
- Define and clarify Project Scopes, Develop Project Plans, Schedule Policies and Procedures to support the achievement of the Project Objective
- Created User Stories and managed the requirements in the Product Backlog effectively in JIRA

Junior Business Analyst | HSBC Bank, New York, NY   *November 2018- May 2020*

Responsibilities:

- Coordinated UAT on a monthly basis with the SME's to make sure that all the requirements are addressed in the application and that the application was free of bugs/defect
- Documented release notes for every release to provide an overview of features accomplished for that release
- Facilitated User Acceptance Testing (UAT) to ensure proper test coverage and reduce errors
- Worked closely with Developers, Product Manager, QA and Technical support team to assure comprehensive communication across all team members
- Worked closely with the QA and Engineering team to provide additional clarification using UML diagrams and Wireframes to provide a visual understanding of the requirements
- Document child user stories and support them with UML activity diagram and wire frame as needed, and ensured each story had proper acceptance criteria
- Used JIRA as a tool to manage the product backlog, document user stories and add acceptance criteria
- Provided assistance with Application testing through test case verifications and business requirements traceability documents
- Assisted in creation of Business Requirements Documents to document project Scopes, Deliverables and Objectives

EDUCATION

Bachelor of Arts   University of South Carolina, Columbia, SC