



# Djapheland Emile

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A Sustainable living enthusiast, results-oriented with 5+ years of experience in finance and customer services. Project and Market data analysis & management.

## Educational Background

### **The American University of Paris**

Paris, France

B.A. in Global Communication

Graduating in May 2023

### **Bunker Hill Community College**

Boston

A.A. Candidate in Business

Concentration

2016

## Skills & Proficiencies

- Leadership Experience
- Interpersonal communication skills
- Problem Solving Abilities
- Management & customer relations
- Multilingual: English, Creole and beginner French
- Proficient in Back Office
- Excel

## Work Experience

### **Fund Accounting Operations Specialist, Associate 2**

State Street Corporation

*January 2017 to August 2018*

Performed functions utilising various system applications including MCH, MTS, IBS, and Hogan.

Managed of risk policy and procedures.

Met accuracy and productivity targets as established by management.

Managed customer Relationship services

Project and market data relation analysis and management

### **Marketing and Peer Mentorship: Associate Manager**

Bunker Hill Community College

*January 2015 to December 2016*

Managed, planned and executed "Lean & Earn" training programs.

### **Internship: Fund Accounting Operations Specialist**

State Street Corporation

*December 2014 to January 2017*

Ensured all transactions are actioned by market and currency deadlines.

Assisted teams with providing market data information to clients.

### **Cashier/Barista**

Dunkin' Donut

*August 2013 to December 2014*

Customer satisfaction management & customer relations

## Volunteer Work & Certification

### **Volunteer Services, Brazilian/Spanish Club**

Bunker Hill Community College

*September 2014-December 2016*

### **Black & Abroad Club**

### **Equine Society Club**

The American University of Paris

*January 2021-Present*