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| Manny QuirosSocial media Manager, Digital design, Video production |
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|  | P |  | (863) 514-8182 |  | E |  | mquirosjr@gmail.com |  | A |  | Gainesville, FL |  | W |  | Manny Quiros on LinkedIn |
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| Objective |  |  |
| Education |
| Ambitious young professional in search of an employer who has an opportunity for growth. Willing to relocate where if absolutely necessary but would prefer remote work.  |  | University of Florida2014-2018BA in Telecommunications Production3.1 GPAKEY SKILLS* Adobe Creative Suite
* Microsoft Office
* Sendible & Hootsuite
* Marketing
* Project Management
* Digital MArketing
* Social Media Coordination
* Search Engine Optimization

Certifications* Food Safety Manager (Serv Safe)
* Hootsuite Certified
* Google Ad Sense Certified
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| Experience |
| 2016 to 2021Felipe’s Taqueria – Restaurant Manager/Social Media Manager2019 to 2021iThinkRealty – Social Media Manager July 2021 to January 2022Grub Burger Bar – Managing Partner |
| Responsiblities  |
| -Onboarded, hired and trained all new employees at Felipe’s and Grub. -Responsible for food ordering, inventory, operations at Felipe’s and Grub. -Responsible for meeting goals such as sales, labor, cost of goods and profit & loss at Felipe’s and Grub. -Networked and spearheaded community outreach with Felipe’s and Grub. -Coordinated and managed all social media platforms for iThinkRealty and Felipe’s. -Created content using Adobe Suite and Microsoft Office with Felipe’s and iThinkRealty. |
| References |
| Available upon request. |
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